



केन्द्रीय माध्यमिक शिक्षा बोर्ड

Central Board of Secondary Education

संघटना - Online School Affiliation & Monitoring System R-2.0

As per new Affiliation Bye-Laws

B-①



Contact :-

Grant Letter for :- EX-02875-2122

Dated: 01/10/2020

NO : CBSE/AFF/1530174 /EX-02875-2122/2021-22/

The Manager,  
HIND ZINC VIDYALAYA  
PRINCIPAL HIND ZINC VIDYALAYA AT/P.O-ZINC NAGAR SARGIPALI DIST.SUNDARGARH PIN-770072  
ODISHA,SUNDARGARH , 770072  
(M: 06622288899)

Sub: Extension of General Affiliation up to Secondary/Senior Secondary Level - regarding  
Ref: Application No. EX-02875-2122

With reference to your application on the subject cited above; I am directed to convey the approval for Extension of General Affiliation as per details given below:-

Affiliation No : 1530174  
Affiliated for : Secondary  
Category : Extension of General Affiliation  
Period of Extension of : 01.04.2021 to 31.03.2026

In view of current COVID-19 pandemic which has most severely affected the normal functioning of schools in the country, however, the school is pursuing to provide extension of affiliation so as to avoid any difficulty for the purpose of admission /registration/ obtaining loan/renewal of various safety certificates from appropriate state authorities.

Therefore, the competent authority of the Board after due consideration has accorded approval for extension of Affiliation based on details/data submitted by school in online application for a further period of 5 years subject to fulfilment of following conditions:

1. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
2. The School is required to apply online for further extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws, 2018.
3. The school will also abide by the conditions prescribed, if any, by the State Government concerned as mentioned in certificate as per appendix III issued by District Education Officer (DEO) /equivalent officer
4. The school should ensure the strong governance and management of its activities in way of comprehensive and quantifiable planning in way of curriculum planning, infrastructure, resources, physical education, staff development and other co-curricular areas.
5. The school should go through the provision of Affiliation and Examination Bye Laws and keep a copy there of for reference purpose and also advised to visit CBSE websites i.e. <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The School is expected to see all circulars on these CBSE websites regularly.
6. The school will strictly adhere to all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students. The school will ensure that Fire, Building, health and sanitation and safe drinking water certificates are renewed from time to time, as per norms.
7. Admission to the school is to be restricted as per relevant rules of Examination Bye-laws and rule 2.4.5, 2.6.5, 7.1, 7.2, 8.4.2, 8.4.10 & other relevant rules of Affiliation bye laws.
8. The school is required to follow rule No.2.4.7 and 2.4.8 of Affiliation Bye Laws regarding Books and Quality of Education.
9. The number of sections may be restricted as per the Appendix V of the Affiliation Bye-Laws of the Board. For increase in number of sections, the School shall apply online to the Board as per rule 15.7 of Affiliation Bye laws.
10. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity related to running of school affiliated to CBSE. The school shall also be liable to bear all legal charges incurred by the Board, if any, arising out of these circumstances.
11. The school must strive to promote conservation of environment on their campus through rain water harvesting, segregation of waste at source, recycling of organic waste, proper disposal of waste including electronic waste, use of energy saving and energy efficient electrical equipment, greening of campus, use of solar energy, education and awareness amongst children on environment conservation and cleanliness etc
12. The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: [www.cbse.nic.in](http://www.cbse.nic.in)
13. The optimum Section teacher ratio of 1:1.5 as well as student teacher ratio of 30:1 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
14. Every affiliated school shall sponsor regularly its bonafide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/up-gradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates.
15. Running of coaching institutions in the school premises in the pretext of providing coaching to the students for various examinations is not permitted by the Board. Strict action would be taken on defaulters.
16. The Manger and the Principal of the school shall be jointly responsible for the authenticity of the online/offline documents/ information/data submitted by the School to the Board.
17. Apart from rules to be adhered to by the school as mentioned above for drawing specific attention of the school authorities, the school authorities are required to acquaint themselves with all the rules contained in Affiliation & Examination Bye-laws and circulars/guidelines/notification issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per clause 12 of Affiliation Bye-laws-2018.
18. The genuineness of information / documents / data submitted shall be of school and in case, if found otherwise the school shall invite action as per affiliation Bye laws-2018
19. The school shall be responsible for submission of any pending compliance, reply of show case /legal notice/ complaint and for submission of date/information sought by the Board. The extension of 05 years shall be from the date of cessation of previous validity of extension of affiliation
20. The school is required to remit pending fee, if any

Mic Chairman 28.6.21  
Hind Z Vidyalaya  
Po-Zinc Nagar, Sundargarh

Principal  
Hind Zinc Vidyalaya  
Po-Zinc Nagar, Sundargarh

Phone: 011-22520242 (Technical Query)  
Phone: 011- 22528257 (General Queries Reg. Affil.)  
Fax: 011-22540655



E-Mail: [cbse.aff@nic.in](mailto:cbse.aff@nic.in)  
Website: [www.cbse.nic.in](http://www.cbse.nic.in)  
Affiliation Website: [www.cbseaff.nic.in](http://www.cbseaff.nic.in)

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)  
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301  
REGD./SPEED POST

No. CBSE/AFF/1530174/EX-02495-1617/2016 / 10 97025

Dated: 20.06.2016

The Manager,  
Hind Zinc Vidyalaya  
AT/P.O, Zinc Nagar, Sargipali,  
Distt. Sundargarh - 770072, Orissa

Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2016.

Sir/Madam,

This is with reference to your online application executed on 29.06.2015, on the above subject.

In this connection, I am directed to convey the sanction for extension of provisional affiliation of the school with the Board for its Secondary School Examination for a further period of Five year(s) w.e.f. 01.04.2016 to 31.03.2021 subject to the fulfillment of the following conditions:-

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/Affiliation-Bye-Laws of the Board.
3. The School is required to apply on online for further extension of affiliation alongwith the requisite fee and other documents by 30<sup>th</sup> June of the preceding year in which the Provisional Affiliation expires. Applications will be accepted after the last date along with the prescribed fee and late fee Rs. 10,000/- per month subject to maximum of Rs. 50,000/-.
4. Provisional Affiliation granted to a school will remain valid on receipt of online application of a school for further extension of provisional affiliation subject to the final decision of the Board.(Amended Rule 15.11)
5. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

Campus area	Enrolment	No. of Sections (pre-primary to X)	No of Sections at Sr. Secondary (XI & XII)
(a) 1.0 acre	1250	02 in each class	04 in class XI and XII
(b) 1.5 acre	1875	03 in each class	04 in class XI and XII
(c) 2.0 acre	2500	04 in each class	04 in class XI and XII
(d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			

*[Handwritten signature]*

*[Handwritten signature]*  
Mtee-Chairman  
Hind Zinc Vidyalaya  
Po-Zinc Nagar, Sundargarh

*[Handwritten signature]*  
Principal  
Hind Zinc Vidyalaya  
Po-Zinc Nagar, Sundargarh

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(e) Schools running on less than 01 acre campus shall restrict number of students as follows:-

Category	Area of land	No. of students
(i) Secondary School	2000 sq. mtr.	600 upto Class X
(ii) Sr. Secondary School with two streams	3000 sq. mtr.	900 to Class XII

6. The school will strictly adhere with all rules regarding safety of students including Fire-fighting, Drinking water, Sanitation, Transportation, etc.

7. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.

8. Other conditions are enclosed as per Annexure 'A'.

9. **Special conditions to be complied within three months:-**

a. The school is paying very less salary & allowances to its staff. Most of the teachers are getting less than Rs. 5000. The school is required to pay salary & allowances at par with Central/State Govt. /VIth Pay Commission and submit documentary evidence that same are being paid through ECS/Bank transfer duly signed by bank authorities.

b. The school is required to appoint trained PTI, wellness teachers and other trained staff as per Affiliation Bye-Laws. The school is required to submit a list of staff statement including Principal, librarian and PTI by showing their full particulars i.e. Name, Designation, Qualification, Experience, Date of Birth, Date of Appointment, Date of Confirmation etc.

\*\* The Extension of Provisional Affiliation upto Secondary level w.e.f. 01/04/2016 to 31/03/2021 has been granted subject to the conditions that the school will Pay the pay scale and allowances which should at least be at par with corresponding categories of teachers employed in government institutions of the State Govt. or as per scale prescribed in 6<sup>th</sup> Central Pay Commission of Govt. of India in respect of its teachers and will make payment the school through ECS mode & will appoint teaching & non teaching staff possessing the qualifications prescribed for each post in the Affiliation Bye-Laws.

Yours faithfully,

*Singh*

ASSISTANT SECRETARY (AFF)

Encl: As above

*H. Lal*  
28.6.21  
Vice-Chairman  
H. Lal  
Vidyalaya  
Po-Zinc Nagar, Sundargarh

*Prakash*  
Principal  
Hind Zinc Vidyalaya  
Po-Zinc Nagar, Sundargarh